



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, March 14, 2024  
5:00 P.M.  
(Doors Open at 4:45 p.m.)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Sonny Graham, Board President  
John Reyes, Board Secretary  
Sean Hogan, Board Member  
Patricia Schoppmann, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Mike Zielaskowski, Interim Elementary Principal  
Kevin Boyer, Business Manager  
Sheree Goessman, District Secretary

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

**AGENDA**

4. Consideration of approval of the March 14, 2024 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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5. Public Comment.

**INFORMATION AND DISCUSSION:**

6. Kevin Boyer, Business Manager.
  - a. Budget Update.
  - b. Student Activity Balance.



- c. Food Service Financial.
  - d. Other
7. Mike Zielaskowski, Interim Elementary Principal
- a. School Update.
    - i. March 4-7, 2024 - Reading Week.
    - ii. March 5 & 6, 2024 – Parent Teacher Conferences
    - iii. March 11-15, 2024 – Spring Break
    - iv. March 19, 2024 – BDES Class Talent Show
    - v. March 26, 2024 – Dixie Power Dinner
    - vi. March 26-28, 2024 – 5<sup>th</sup> Grade AZ Test.
    - vii. March 27, 2024 – Bookmobile
    - viii. March 28, 2024 @ 12:30 pm – Beaver Dams Got Talent
    - ix. March 30, 2024 – Easter Egg Hunt & Spring Carnival
  - b. Other
8. Troy Heaton, Superintendent/Secondary Principal
- a. School Update.
    - i. March 4, 2024 – Winter Sports Banquet.
    - ii. March 6, 2024 – Jr High Sports Banquet
    - iii. March 11-15, 2024 – Spring Break
    - iv. March 19, 2024 – Senior Fieldtrip to Utah Tech University
    - v. March 21, 2024 – STUCO Spring Assembly
    - vi. March 25-28, 2024 – AZSCI Testing for 8<sup>th</sup> & 11<sup>th</sup> Grade
    - vii. March 25, 2024 – ACT Demographics for 11<sup>th</sup> Grade
    - viii. March 27, 2024 – Career Fair
  - b. Update on the High School Nursery.
  - c. Other.
9. Board Reports.
- a. Other

## **CONSENT AGENDA**

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Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

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10. Consideration of approval of the February 8, 2024, Work Session and February 8, 2024 Regular Governing Board Meeting Minutes.
11. Consideration of approval of Vouchers and Stipends:
- a. LUSD9 Payroll Vouchers: 18/2418, 19/2419, and 20/2420.
  - b. LUSD9 Vouchers: 1016 and 1017.
  - c. Stipends
- (Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)
12. Consideration of approval of the following staff resignations/retirements/terminations:

Name	Position	Effective Date
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Hayzlett, Skipper	6 hour Custodian	05/21/2024
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13. Consideration of approval of FY2023/2024 Certified Personnel, Classified Personnel, Substitute Personnel, and Stipends per the attached list.

Name	Position	Effective Date
Etter, Gloria	Classified Substitute	02/13/2024
Goldberry, Shaunna	Substitute Teacher	03/08/2024
Lynch, Patrick	Substitute Teacher	03/01/2024
Miller, Bruce	Bus Driver	02/13/2024
Stephens, Lone	Classified Substitute	03/04/2024

14. Consideration of approval of revision to the 2023/2024 Stipend List.
15. Consideration of approval of donations received by the District per Policy KCD.
- a. Beaver Dam Jr/Sr High School Staff – In Memory of Susan Burch - \$120 student scholarship
  - b. The Church of Jesus Christ of Latter-day Saints – In Memory of Susan Burch - \$100 to the Food Services Department.
  - c. Margaret Owen - \$323 student scholarship
  - d. Terry Adams - \$60 student scholarship.
  - e. Kroger, Smith’s Inspiring Donations - \$117.67

## **ACTION ITEMS AND/OR DISCUSSION**

16. Discussion and possible action on filling the vacant Governing Board seat.
17. Consideration of approval of second reading and adoption of the following Policy.
- a. Policy GCCG: Professional/Support Staff Voluntary Transfer of Accrued Sick Leave.
18. Consideration of first reading of the following policies:
- a. Policy BEDB – Agenda
  - b. Policy BGE – Policy Communication/Feedback
  - c. Policy CFD – School-Based Management
  - d. Policy EBAA – Reporting of Hazards/Warning Systems.
  - e. Policy EBC – Emergencies
  - f. Policy ECB – Building and Grounds Maintenance.
  - g. Policy EEAA – Walkers and Riders.
  - h. Policy GBEF – Staff use of Digital Communications and Electronic Devices.
  - i. Policy GDC – Support Staff Leaves and Absences (Removed from Policy)
  - j. Policy IHA – Basic Instructional Program
  - k. Policy IKA – Graduation Requirements.
  - l. Policy IMA – Teaching Methods.
  - m. Policy JFABDA – Admission of Students in Foster Care.
  - n. Policy JJE – Student Fund-Raising Activities.
  - o. Policy KEC – Public Concerns/Complaints about Instructional Resources.
19. Update and discussion regarding the District Building and High School Building.
20. Consideration of approval of the FY 2024/2025 Salary Schedules:



- a. Administrative Salary Schedule
  - b. Director Salary Schedule
  - c. Certified Salary Schedule
  - d. Classified Salary Schedule
21. Consideration of approval of the FY 2024/2025 templates for the Administrative Contract, Certified Teacher Contract, and Classified Notice of Appointment.
  22. Discussion and possible approval of the following FY 2024/2025 Health Insurance Items:
    - a. Discussion and approval of health company and insurance rates for the 2024/2025 School Year.
    - b. Review and possible approval of the Districts monthly contribution for health insurance.
  23. Consideration of approval of the FY 2024/2025 Stipend Schedule.
  24. Consideration of approval of the FY 2024/2025 Master Calendar.
  25. Review and possible discussion regarding the Facility Use Policy, Regulations, and Exhibits.
  26. Review and discussion of Policy BBAA – Board Member Authority and Responsibilities, Policy BCA- Board Member Ethics, and the Board/Superintendent Communication Protocol.
  27. Discussion and possible adoption of the 3-year Strategic Plan.
  28. Discussion and possible action concerning the Superintendent’s job performance, along with possible adoption of goals linked to the Superintendent’s Performance Pay.  
\*The Board may vote to discuss this item in Executive Session pursuant to ARS § 38-431.03 (A)(1).
  29. Suggestions for Future Board Meetings.

## **INFORMATION ITEMS**

30. News articles about the schools.
31. Upcoming Governing Board Conferences:
  - a. ASBA Board Operations & Leadership Training Seminar – April 19, 2024, 9:00 a.m.-4:00 p.m.
  - b. ASBA Summer Leadership Institute 2024 – June 6-8, 2024
32. Notification of Regulations & Exhibits:
  - c. Regulation BGC-R: Policy Revision and Review
  - d. Regulation BGE-R: Policy Communication/Feedback
  - e. Regulation CCB-R: Line and Staff Relations.
  - f. Regulation EB-R: Environmental and Safety Program.
  - g. Regulation EEAE-R: Bus Safety Program
  - h. Regulation IMA-R: Teaching Methods
  - i. Regulation JHD: Exclusions and Exemptions from School Attendance.
  - j. Regulation JIH: Student Interrogations, searches and arrests.
  - k. Exhibit JK-EA: Student Discipline



I. Exhibit KB-EB: Parental Involvement in Education

33. School Calendar 2023/2024
34. Baseball/Softball Schedules
35. Next Meeting – April 11, 2024

## **EXECUTIVE SESSION (For Item #28)**

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

1. Call to Order.
2. The Governing Board will communicate their perspective on the Superintendent's Job Performance to date.
3. The Governing Board will establish goals that are linked to Superintendent's performance pay.
4. Motion to return to the Regular Meeting. (Note: This motion must take place during the regular meeting).

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.
2. Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
3. Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
4. Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
5. Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)